



PLANNING & BUILDING COMMITTEE  
Merrimack School District  
<http://www.merrimack.k12.nh.us/PBC/>

Minutes  
August 25, 2014

Present: G. Perry, L. Rothhaus, F. Rothhaus, S. Heinrich, R. Hendricks and School Board  
Liaison A. Schneider

Excused: S. Sheridan

Also Present: Superintendent M. Chiafery, Business Administrator M. Shevenell, Maintenance  
Director T. Tousseau and P. Heinrich

R. Hendricks called the meeting to order at 7:02 PM.

**Capital Improvement Plan (C.I.P.)**

R. Hendricks told the Committee that M. Chiafery, M. Shevenell and T. Tousseau had come to the meeting to present their proposed C.I.P. to the Committee for comment and recommendations.

Discussion included the following:

- Roofing
  - G. Perry suggested looking into costs of a “plate and frame heat exchanger.
  - There are concerns about mold as the result of some leaks in the High School Gymnasium roof.
  - The Heat-wheel over the cafeteria is original to that section of the building: 1977.
- New Central Office
  - Staff needs to make a list of current needs and/or uses for a meeting space(s).
  - Does it make sense to bond the new SAU and the track/field project?
  - Need to update the current needs of the current Special Services office & staff.
- Technology
  - A main goal of the Technology plan is to have all schools with WI-FI access and all buildings with VOIP sooner rather than later.
  - The District is looking at policies and procedures for “bring your own device.”
- Track & Field
  - The current proposal has both projects in the same year, but if a choice needs to be made, the track is the first priority.
  - The revenue potential of an updated facility needs to be explored.

S. Heinrich made a MOTION to recommend the Capital Improvement Plan as proposed.  
Second: L. Rothhaus. MOTION PASSED 5 – 0 – 0, with the School Board liaison in favor.

F. Rothhaus asked that the minutes reflect that he knows the District needs to do something about the space available for the Central Office staff and he supports having funds in the C.I.P., but he wants to see the NESDEC report before he decides what.

**New Central Office**

M. Chiafery told the Committee that the School Board will receive an interim NESDEC report on current school space usage and potential future needs at its September 2<sup>nd</sup> meeting with the final report scheduled for presentation on October 20<sup>th</sup>. It was her hope that this report would provide a neutral perspective on school space usage.

R. Hendricks brought up other issues to be considered should it be suggested that Special Services and/or the entire SAU office project could be proposed for space in the current Upper Elementary School: additional parking, retro-fit needs and costs. In addition, he reminded the members that the Committee is going to be charged with looking into use and/or disposition of the current SAU/Special Services offices.

**Next Meeting**

By consensus, members scheduled the next meeting for 7 PM on September 22, 2014.

S. Heinrich made a MOTION to adjourn. Second: L. Rothhaus. MOTION PASSED.

R. Hendricks adjourned the meeting at 8:50 PM.

Respectfully submitted,

Pat Heinrich